

Series 2 - Facebook Tips & Tricks

Welcome back to a series of computer related articles brought to you by VistaSol Computer Solutions. Over the coming weeks we are going to be featuring articles based on the theme of 'How do I . . .?'

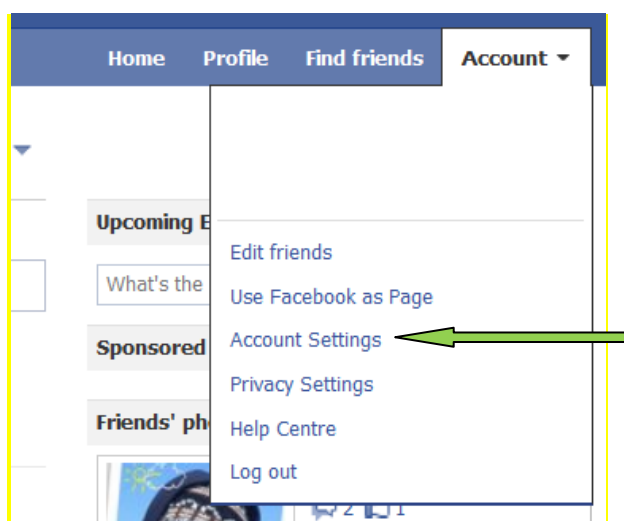
In this week's article we are continuing our new series of articles based on the theme of 'facebook':

Part 3 – How do I stop receiving email notifications from facebook?

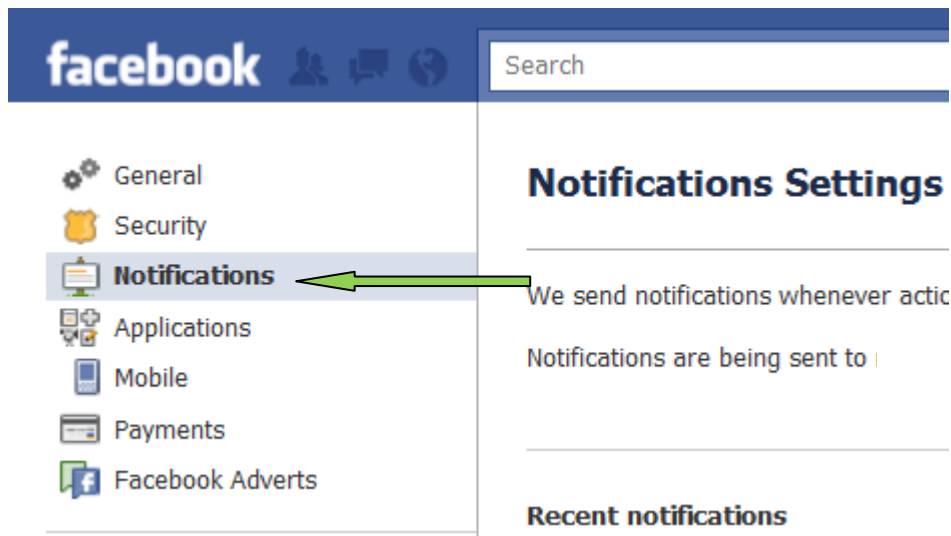


Fed up with all those email notification every time somebody as much as sneezes on facebook? If so, this article is for you. You receive these emails because facebook defaults to sending you emails, rather than allowing you to decide whether you wish to receive them or not! The good news is that it doesn't have to be that way, you can disable this 'feature' - you just need to know where to look.

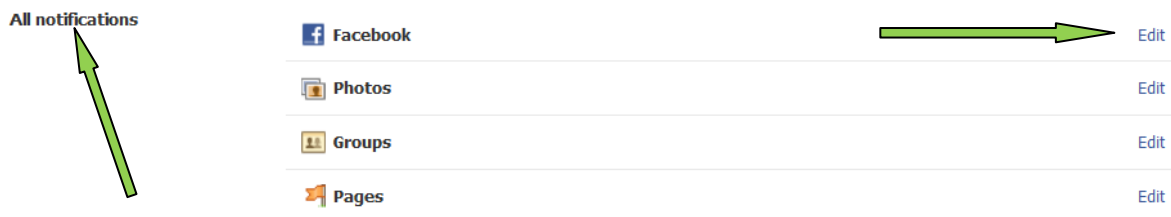
First of all login to your facebook account, then click on the 'Account' option to the right of the top bar, then click on 'Account Settings' as shown below:



Next, look in the left hand column for the item called 'Notifications', and click on this option. The right hand page should now change to show your 'Notification Settings'.



Half way down this page you'll see the words 'All Notifications'. To the right of this you'll see an entry for 'Facebook' and to the right of this 'Edit' – click on the word 'Edit'



You'll now see a long list of notification options. Look to the right and you'll notice that the word 'Edit' has now changed to an 'envelope' icon. If you move your mouse cursor over this envelope, the words 'Toggle email notifications' appear. Now click on this envelope – if any of the listed options had a tick in the box, they will now have disappeared (or appear if there none listed before you clicked). You can now decide which (if any) of the options you wish to receive email notifications for. In most cases you should just leave them all blank, then scroll down the page and click on the 'Save Changes' button. You can now click on the 'Edit' for all other items below 'Facebook' e.g. 'Photos', 'Groups' etc and change whether you wish to receive email notifications using the 'toggle' option described above. Don't forget to click on the 'Save Changes' button for each item group you change.

That's all there is to it – no more annoying emails from facebook filling up your in box.